

# Hickory Metro Convention Center

1960 13<sup>th</sup> Ave. Dr. SE ♦ Hickory, NC 28602  
 Phone 828.324.8600 ext. 200 ♦ Fax 828.345.0700 www.hickoryconventions.com

## 2010 Invoice and Order Form for Electric, Telephone and/or Internet Hook-up

Please use this form to order Electric, Telephone and Internet hook-up for your exhibit.

### Electric

|  | <u>Advance</u> <sup>1</sup> | <u>Regular</u> | <u>Quantity</u> | <u>TOTAL</u> |
|--|-----------------------------|----------------|-----------------|--------------|
| 120v Single Phase (plus labor if necessary) <sup>2</sup> |                             |                |                 |              |
| 0-20 amps  | \$69.75                     | \$114.85       |                 |              |
| 21-30 amps   | \$83.80                     | \$119.90       |                 |              |
| 208v Single Phase (plus labor if necessary) <sup>2</sup> |                             |                |                 |              |
| 0-20 amps  | \$134.95                    | \$199.95       |                 |              |
| 21-30 amps   | \$177.95                    | \$248.55       |                 |              |
| 31-50 amps   | \$243.75                    | \$366.80       |                 |              |

HMCC use only:

Please contact HMCC for pricing for higher requirements, including 208v 3-phase and 408v 3-phase

**NOTE: EXTENSION CORDS must be at least 16-gauge, grounded, UL listed!**

<sup>1</sup> = HMCC must receive payment & completed form no later than 12 days in advance of exhibitor move-in.

<sup>2</sup> = Labor for electrical work on exhibitor's equipment, including disconnects, repairs, tracing malfunctions and special hook-ups to be charged in one hour increments with a one hour minimum. Charges at current prevailing rate plus material - please call for rates

### Telephone

The cost is \$204.75 per line – includes installation labor, wire, monthly line charge (1 month minimum) and disconnection.

I am ordering \_\_\_\_\_ line(s) at \$204.75 per line for a total of \$\_\_\_\_\_.

Please note: Our carrier requires 12-working days advance notice to guarantee installation. Phone lines are restricted long distance. You can only make local, collect, calling card, credit card & 1-800 calls (which usually covers a credit card machine).

### Internet

|  | <u>Advance</u> <sup>2</sup> | <u>Regular</u>   | <u>Quantity</u> | <u>Total</u> |
|--|-----------------------------|------------------|-----------------|--------------|
| Wireless Internet Connection; Up to 256 kbps | No Charge                   |                  |                 |              |
| Unshared Ethernet Service; One IP Address    | \$265.75                    | N/A <sup>1</sup> |                 |              |
| Shared Ethernet Service; One IP Address      | \$750.00                    | N/A <sup>1</sup> |                 |              |

<sup>1</sup> = Ethernet Service must be ordered at least 12 working days in advance of the event.

<sup>2</sup> = HMCC must receive payment & completed form no later than 12 days in advance of exhibitor move-in.

**Payment made 12+ days in advance:** Company/personal check, MasterCard, Visa, American Express, certified check, bank check or cash.

**Payment made less than 12 days in advance:** MasterCard, Visa, American Express, certified check, bank check or cash.

**HMCC cannot guarantee service if order form and payment is received less than 12 days in advance of move in.**

HMCC does not invoice for this service. If you need an invoice, please use a copy of this form.

**Please provide the information requested below and mail or fax this order form to the Hickory Metro Convention Center. Make checks payable to: Hickory Metro Convention Center.**

Event: N. C. Cattlemen's Assoc. Convention & Trade Show    Dates: Feb. 19 – 20, 2010    Booth #: \_\_\_\_\_

Company Name: \_\_\_\_\_    Contact Name: \_\_\_\_\_

Company Address: \_\_\_\_\_    City: \_\_\_\_\_    Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_    Fax: ( ) \_\_\_\_\_    E-mail: \_\_\_\_\_

Please Circle: American Express    MasterCard    Visa    Discover    Check

Name on Card: \_\_\_\_\_

Card No.: \_\_\_\_\_    Exp. Date: Month \_\_\_\_\_ Year \_\_\_\_\_

**TOTAL: \$** \_\_\_\_\_    **Security Code #** \_\_\_\_\_

I authorize **HMCC** to charge the above account as indicated above.

Cardholder \_\_\_\_\_    Date \_\_\_\_\_